

# Sales Tax Recovery Process

# Maximize Savings with Expert Guidance

With a history of conducting thousands of comprehensive reviews, our skilled team has assisted countless corporate and institutional clients in reclaiming millions of dollars in sales taxes, grants and incentives.

# INITIAL MEETING

Purpose: Gain a comprehensive understanding of your business operations.

**Key Activities:** Identify potential areas of overpayment and recovery opportunities and provide a clear overview of the recovery process, timeline, and deliverables.

Benefits: Establish a tailored approach to your business's unique needs.

## DATA COLLECTION

Purpose: Gather the necessary financial data to begin the recovery process.

**Key Activities:** Collect specific accounting data (accounts payable, sales tax liability accounts, and tax returns) for the review period and collaborate with your IT team to ensure a seamless and efficient data transfer while offering on-site support for added convenience.

Benefits: Hassle-free data gathering with expert guidance.

# ANALYSIS

Purpose: Identify and quantify opportunities for tax recovery and compliance improvement.

**Key Activities:** Perform an in-depth analysis using advanced tools to detect overpayments, missed exemptions, and non-compliance areas and validate findings through collaboration with in-house legal counsel.

Benefits: Establish a tailored approach to your business's unique needs.

#### **REPORTING**

Purpose: Deliver actionable insights based on our findings.

**Key Activities:** Prepare a comprehensive summary of recoverable amounts and identified <u>exposures.</u> Provide tailored recommendations to enhance your tax processes.

Benefits: Clear and actionable insights to guide strategic decisions.

#### SUBMISSION

Purpose: Expedite your refunds and resolve inquiries with tax authorities.

**Key Activities:** File refund claims and manage communications on your behalf and address any inquiries to ensure a swift resolution. Guarantee compliance with all legal and regulatory requirements.

Benefits: Stress-free refund process handled by experts.

### CLIENT SUPPORT

**Purpose:** Ensure long-term compliance and prevent future overpayments.

**Key Activities:** Provide post-recovery training tailored to your team. Keep you updated on changing tax regulations and offer ongoing consultations to sustain compliance and savings.

Benefits: Continuous support for sustained financial benefits.